

**Minutes of the General Assembly of the ISSR in Lausanne**  
Thursday 6 July 2017

**Agenda**

- 1) Welcome
- 2) Acceptance of the Agenda
- 3) Acceptance of the minutes of the previous General Assembly (2015)
- 4) Report of the President of the ISSR / Chair of the Local Committee
- 5) Report of the General Secretary
- 6) Report of the Treasurer
- 7) Report of the Chair of the Editorial Committee
- 8) Awards
- 9) The 35<sup>rd</sup> ISSR Conference in 2019
- 10) Any other business

**1. J. Stolz, the ISSR President, opened** the meeting and welcomed 91 members presented.

**2.** The proposed **agenda** was accepted.

**3. The minutes of the previous General Assembly Meeting** (Louvain-la-Neuve 2015), published in Network 50, were unanimously accepted.

**4. J. Stolz presented the President's report and the report as a Chair of the Local Committee** (Annex I) which was unanimously accepted.

**6. S. Zrinščak presented the General Secretary Report** (Annex II) which was unanimously accepted.

**7. O. Servais presented the Treasurer's Report** (Annex III). Members raised questions about the need to allocate more money for the web, about the ethical investment and about the spending policy as currently we have high amount of assets. The need for raising money for the web was accepted, it was explained that we do have and do follow the ethical investment policy, and that the long-term policy includes more investments, such as are grants for the international workshop, grants for members to come to the conference, awards grants, etc. After the discussion the report was unanimously accepted.

**8. P. Beyer presented the report as a Chair of the Editorial Committee** (Annex IV) which was unanimously accepted.

**9. I. Furseth, Vice-President, read appreciations and gave awards to:**

Véronique Altglas – Best book award for:

2014. *From Yoga to Kabbalah: religious exoticism and the logics of bricolage*. Oxford University Press, 2014.

Francesco Piraino – Best article award for:

“Between real and virtual communities: Sufism in Western societies and the Naqshbandi Haqqani case”, *Social Compass* 63(1): 93-108, 106.

Josselin Tricou – Best student paper award for:

La « cathosphère », montée en puissance de nouvelles autorités religieuses? *TIC & Société* 9(1-2), 2016.

Gabrielle Angey - an honourable mention of another student paper for:

“La mission dans les écoles turques du mouvement de Fethullah Gülen en Afrique subsaharienne », *Politique Africaine*, no. 3, 2015.

**10.** Maria Sroczynska and Artur Wysocki presented **Warsaw as a venue** for the 2019 conference (Annex V). Members raised questions about the patronage of the President of the Republic of Poland and the possible interference to the scientific character of the conference. It was concluded this will be further discussed between the Council and the Local Committee in order to assure the conference according to ISSR standards.

### **11. Any other business**

Nothing was raised and the President closed the meeting.

Minutes prepared by:

Siniša Zrinščak

General Secretary

## **Annex I**

### **President's report**

As president of the ISSR, I organized the council meeting of the ISSR 19th-21st February 2016 in Lausanne.

In the summer 2016 it became clear that we had to change the venue of the conference 2017 from Melbourne (as originally planned) to Lausanne. The organizers in Melbourne had started with the assumption that conference fees would pay all the costs of the conference, while the council and executive council had assumed that the usual ISSR financing system would be applied (involving substantial additional raising of money).

After the decision had been taken to change the venue of the conference to Lausanne, I raised money, created a local organizing committee and started the organization of the conference (see below).

I have been in continuing contact with Olivier Servais concerning questions of the relationship between the ISSR and Social Compass. A meeting will take place after the ISSR conference between the directorial committee of Social compass and one or more members of the executive council of the ISSR.

I have also been involved in the question of searching the next venue of our conference in 2019. For the moment being, the possibility of having the conference in Warsaw seems to be promising.

### **Report of the President of the Local Committee**

While we took on the task of organizing the 2017 ISSR conference only in the Summer 2016, that is, comparatively late, things worked out very smoothly.

- We created a local committee (Irene Becci, Pierre-Yves Brandt, Philippe Gonzalez, Monika Salzbrunn, Manéli Farahmand, Christophe Monnot, Pascal Tanner, Anaïd Lindemann, Jörg Stolz), and inside this committee a task force of people who did most of the work: Manéli Farahmand (conference coordinator), Christophe Monnot (assisted by Frédéric Cottier) (program), Anaïd Lindemann (website), Pascal Tanner (tours), Jörg Stolz (overall responsibility).
- We raised money (about 50'000 Euros). Sponsors were different organizational entities from the University of Lausanne (ISSRC, ISS, FTSR, DIHSR, Direction), as well as FNS, Ville Lausanne, MySwitzerland.
- We created a conference website <http://wp.unil.ch/issr2017conference/?lang=en>
- We reserved rooms in the University buildings; reserved nights in hotels; organized food and drink; organized the panels and receptions, etc. etc.
- We created a programme booklet that we hope is easy-to-use.
- All of this was done in very close contact with the executive council of the ISSR

Most things worked really well, but three points have to be looked at for the next conference:

- The abstract submission system we used was difficult to use and even crashed; we will have to choose a professional and efficient way of doing this.
- The ISSR Website is nice, but it was not always easy to change things rapidly. We will have to think about how to handle this.
- The communication between the treasurer's office, the general secretary, and the local committee has to be looked at and reorganized for the organization of the next conference.

I thank everybody for their collaboration, especially the "Task force" (Manéli Farahmand, Christophe Monnot, Anaïd Lindemann, Pascal Tanner) who have done a tremendous job, then also the other members of the local committee, the executive council of the ISSR, Sinisa Zrinscak,

Olivier Servais, and Inger Furseth who have been in close contact with me, as well as Bérénice Goffin and Lydie de Backer who have done a lot of work on the finances of the conference. It has been a pleasure to work with all of you.

A special thanks goes to my colleague and friend Sinisa Zrinscak, the out-going general secretary, whom I thank for all the work he has done for the society, and with whom I have had an excellent collaboration over these last two years. At the same time, I welcome Véronique Altglas as the new general secretary, looking very much forward to working with her.

Jörg Stolz, president of the ISSR  
Lausanne 29.6.2017

## **Annex II**

### **General Secretary Report**

In the period from July 2015 to July 2017 the work of the GS included a wide range of activities, from setting up the new web-site, involvement in conference organization, publishing news and sending newsletters to members, coordination of different activities / committees, as well as almost everyday communication with members and conference participants. As has been stated in the last report the electronic communication with members has become more intensive, which included the new form of newsletters. In this respect the main achievement is the new web-site. It proved to be functional, though we experienced also some shortcomings which should be overcome in the next period. Also, the web should be developed further, in particular in relation to the members-only section.

On June 20<sup>th</sup> the ISSR had 490 members, out of which 227 were full-rate members and 245 reduced fee members (85 from non-convertible countries, and 160 opted for reduced fee as students, unemployed, or retired), while 18 members would pay the fee on the spot. Two years ago, exactly on the same date, we had 498 members. Comparison to previous membership periods (432 in 2010-2011, and 482 members in 2012-2013) shows the stability, though in late 2000s numbers were higher (520 in 2006-2007 and 616 in 2008-2009). Also, the share of full / reduced fee membership is almost identical to previous membership periods.

In relation to the conference, also on of June 20<sup>th</sup>, there were 377 participants who paid the fee (176 the full rate, 201 the reduced fee rate). In addition, 14 members would pay the fee on the spot, 9 members got a financial assistance, 15 paid the non-member fee, and 25 participants were exempt of paying the fee (keynotes, the Local committee members, awards recipients, journalists), which makes a total of 440 participants. Again, numbers are similar to last conferences.

Election for new officers was held in May 2017. There were two candidates for the GS position and two candidates for country representatives from France, Germany, and Brazil and South America. 110 members casted their votes. The following candidates were elected:

General Secretary:  
Véronique Altglas (first mandate)

Treasurer:  
Olivier Servais (second mandate)

Council members – first mandate:

Kees de Groot (Benelux)

Yannick Fer (France)

Heidemarie Winkel (Germany)

Rosa Maria de Aquino (Brazil and South America)

Council members – second mandate:

Helena Vilaça (Iberic Peninsula)

Christina Gutierrez Zuñiga (Mexico, Central America and the Caribbean)

David Voas (United Kingdom)

Congratulation to newly elected officers and members and also many thanks to all those who run in the election!

As usual, the ISSR provides financial assistance for attending conference. We got 22 applications, and 10 of them were selected for funding: Alana Sa Leita da Souza, Edilson Pereira (who cancelled the participation), Henri Gooren, Karina Barcenar Barajas, Louis Martinez, Mballa Elanga Edmond VII, Mortaza Shams, Olga Breskaya, Lovemore Ndlovu, and Danoye Oguntola. The selection committee was composed by Inger Furseth, Olivier Servais, and Siniša Zrinščak.

In this period several committees were employed for awards and funding of the workshop. On behalf of the ISSR I congratulate to winners but also thank to the committees for their work.

Best book award (granted for the first time!) - Véronique Altglas. 2014. *From Yoga to Kabbalah: religious exoticism and the logics of bricolage*. Oxford University Press.

Best article award - Piraino, Francesco. 2016. "Between real and virtual communities: Sufism in Western societies and the Naqshbandi Haqqani case", *Social Compass* 63(1): 93-108.

Best student paper award – Josselin Tricou, 2016. La « cathosphère », montée en puissance de nouvelles autorités religieuses? *TIC & Société* 9(1-2)

Workshop: no funding due to not well developed proposals.

Best student paper committee: Peter Beyer (president), Grace Davie, Detlef Pollack, Barbara Thériault

Best article committee: Matthias Koenig (president), Enzo Pace, Elisabeth Arweck, Margit Warburg

Best book committee: Mary Jo Neitz (president), Lene Kühle, Pål Repstad, Adam Possamai

Workshop grant committee: Yoshihide Sakurai (president), Véronique Altglas, Solange Lefebvre, Irena Borowik

To sum up, the work of the GS is mainly about communication and cooperation. I was trying to perform it at the best of my abilities. At this point I would like to thank all ISSR officers, two Local Committees in last four years as well as all members for, what is my impression, and besides mistakes done on my side, an excellent communication and cooperation. My particular thank goes to Branko Ančić, Administrative Secretary.

It was my real pleasure to serve for the Society.

Siniša Zrinščak

### **Annex III**

#### **Treasure's Report**

#### **1. Current Financial Management of the ISSR**

From the Statutes of the ISSR:

##### **The Treasurer**

The Treasurer shall be responsible for preparing the Society's budget, reporting on its financial situation, and in conjunction with the General Secretary, managing its resources on a day-to-day basis. The signature of either the Treasurer or the General Secretary is sufficient to authorize valid financial transactions on the Society's behalf.

##### **The Council shall**

Art 24 : The fiscal year ends on December 31 of each year.

At the end of each financial year, the Board of Directors (Council) shall draw up the accounts of the association for the past year. In the cases provided by law, it shall submit to one or more commissioners, that means, the control of the financial situation, the annual accounts of the Association and of the lawfulness of the law and the statutes of operations recorded in the annual accounts.

The Board of Directors (Council) is required to submit annual financial statements for the fiscal year and the budget for the coming financial year for approval by the Overall Governing Board (General Assembly) at its next meeting.

##### **The General Assembly shall**

Art 10 :

Are within the competence of the Overall Governing Board (General Assembly) **approval of the accounts** of the previous social exercise **and the budget for the following term**, established by the Overall Governing Board (General Assembly).

## 2. Statements of New Worth of 28 June. 2017

### Net Worth as of June 2015 (in Euros):

<b>BANK ACCOUNTS:</b>	
Cash	5.00
Current Account (DELEN)	883.18
Savings Account (Belfius)	89,014.16
Paypal	2966.17
Current Account (Belfius)	96,161.28
<b>TOTAL IN BANK ACCOUNTS:</b>	<b>189,029.79</b>
<b>INVESTMENTS:</b>	
Securities with Belfius	27,023.35
Securities with DELEN	122,277.60
<b>TOTAL INVESTMENTS:</b>	<b>149,300.95</b>
<b>TOTAL ASSETS:</b>	<b>338,330.74</b>

### Net Worth as of 02 Feb. 2016 (in Euros):

<b>BANK ACCOUNTS:</b>	
Cash	750.00
Current Account (DELEN)	883.18
Savings Account (Belfius)	89,014.16
Paypal	6035.39
Current Account (Belfius)	21,352.85
<b>TOTAL IN BANK ACCOUNTS:</b>	<b>118,035.58</b>
<b>INVESTMENTS:</b>	
Securities with Belfius	27,485.60
Securities with DELEN	120,701.40
<b>TOTAL INVESTMENTS:</b>	<b>148,187.00</b>
<b>TOTAL ASSETS:</b>	<b>266,222.58</b>

### Net Worth as of 28 June. 2017 (in Euros):

<b>BANK ACCOUNTS:</b>	
Cash	0.00
Current Account (DELEN)	64.08
Savings Account (Belfius)	117,531.04
Paypal	2486.68
Current Account (Belfius)	76245.88
<b>TOTAL IN BANK ACCOUNTS:</b>	<b>196,327.68</b>
<b>INVESTMENTS:</b>	
Securities with Belfius	0,00
Securities with DELEN	122,165.10
<b>TOTAL INVESTMENTS:</b>	<b>122,165.10</b>
<b>TOTAL ASSETS:</b>	<b>318,492.78</b>

### 3. Statement of Accounts 2012-2013, 2014-2015, & Prov. 2016-2017

	Fiscal Year 2012-2013	Fiscal Year 2014-2015	Prov. Fiscal Year 2016-2017
<b>REVENUES</b>			
<b>Interest, Gifts, and Investments</b>	1,957.82	3,868.51	1,509***
<b>Membership Fees</b>	71,719.37*	58,366.00	46,494.48
<b>Conference registrations</b>	21,106.00*	35,659.50	36,147.96
<b>TOTAL REVENUES:</b>	<b>94,825.37</b>	<b>97,894.01</b>	<b>84,151.44</b>
<b>EXPENSES</b>			
<b>Council</b>	3,578.2	4,724.41	7,606.59
<b>Bank Fees</b>	168.92	201.04	106.19
<b>Credit Card fees/Paypal/Ogone</b>	1,253.01	4,006.38	1,973.84 ****
<b>Social Compass</b>	11,748.62	13,884.60	6,366.22 (Prov 10.000)
<b>General Secretary/Treasurer</b>	12,781.86	15,200.00	15,500.00
<b>Website</b>	589.54	2,605.98	4,324.25
<b>Miscellaneous</b>	7,818.46	7,364.91	1,018.1
<b>Conference, Grants, Awards &amp; Workshop</b>	56,483.71	72,238.49**	40,233.96 (+ 14,000 Regional Workshop)
<b>TOTAL EXPENSES:</b>	<b>94,422.32</b>	<b>116,188.84</b>	<b>77,129.15</b>
<b>SURPLUS:</b>	<b>403.05</b>	<b>-18,294.83</b>	<b>7,022.29</b>

\*The split between these 2 lines have been made on the basis of a 4.4 / 1 repartition, based on the last biennial term. From 2014-2015, these two lines are all the time separate in our payment system.

\*\* Conference LLN: 36831,5; Conference Turku deficit : 3670,40; Grants 7270,36; Workshop 10.000; Award : 2870,25; Other costs are preparation mission, reimbursements, etc.

\*\*\* Belfius securities sold : Benefits 1186,8€

\*\*\*\* We change our Paypal category



#### 4. Budget 2016-2017

	<b>BUDGET 2014-2015</b>	<b>BUDGET 2016-2017</b>	<b>BUDGET 2018-2019</b>
<b>Interest</b>	4,000	2,000	1000
<b>Membership Fees</b>	57,000	50,000	50,000
<b>Registration Fees</b>	25,375	18,000	35,000
<b>Subventions/Gifts</b>	5,000	5,000	2500
<b>TOTAL REVENUES</b>	<b>91,375</b>	<b>75,000</b>	<b>88,500</b>
<b>Council</b>	3,500	3,500	5,000
<b>Bank fees</b>	300	300	150
<b>Credit Card Fees and Paypal</b>	600	600	2,000
<b>Social Compass</b>	25,000	15,000	15,000
<b>General Secretary &amp; Treasurer</b>	12,000	18,000	18,000
<b>Web site</b>	2,000	3,000	2500
<b>Miscellaneous</b>	600	600	600
<b>Conference</b>	20,000	18,000	35,000
<b>Grants &amp; Prices</b>	12,000	15,000	15,000
<b>Subvention to regional activities (Long term Policy)</b>	15,375	12,000	12,000
<b>TOTAL EXPENSES</b>	<b>91,375</b>	<b>86,000</b>	<b>105,250</b>
<b>SURPLUS/DEFICIT</b>	<b>0</b>	<b>-11000</b>	<b>-16750</b>

## 5. Treasurer Priorities: current situation and future agenda

- **Prepare a statement of accounts and a detailed statement of assets**
  - **Done:** All available financial data has been entered into computerized accounts and a provisional statement of accounts has been prepared. As of the 2012-2013 biennial period, our accounts have been computerized using accounting software. We chose “Money Manager Ex” software because it is free, easy to use, multilingual and compatible with PC, Mac, or Linux.
  - **Done: (implementation for the 2014-2015 Report) :** Prepare a new financial categorization based on new activities (Prices, regional workshop, etc.)
  - **In Progress :** We schedule to switch to Winbooks in 2016-2017 in order to facilitate the remote control. But we’ll decide to wait for the new GS.
- **Refrain from increasing membership fees beyond normal inflation**
  - **Done:** There has been no increase for 8 years. And it won’t change in the next 2 years.
- **Establish legal status and clarify the tax situation of the association**
  - **Done:** Put the new legal status before the General Assembly for adoption. Thereafter, with the Board of the ISSR, create the “new association”.
  - **Done :** Published the new council composition.
  - **Done :** *Yearly Fiscal declaration*
- **Other Legal or technical businesses**
  - **Done:** *Due to our new status, to negotiate a non-profit user cost for our paypal system*
  - **Done :** update Delen Bank mandatory
- **Implement the financial strategy proposals adopted by Council**
  - **Done:** Select and fund a regional Conference with all the legal agreement. Idem for the student and best paper awards. **But :** the last selection process was too short... We need more time before the regional Conference in order to operate adequately all the legal agreements and the money transfers... Especially when it’s outside Euro Zone.
- **Evaluate the performance and ethics of our banking institutions, and, if necessary, propose changes**
  - **Done:** Our Delen Bank asset are ethical asset. We sold a Belfius Securities and I would like to reinvest it in the Delen one. Our Belfius Bank is the last Public Bank submitted to a public control.
- **Fundraising**
  - **In Progress but it takes time:** We probably need to apply for European Institutions Funding.. But Off course I remain open to all the other fundraising possibilities.
  - **Done :** **Evaluation of the Employment perspective for the Society; The UCL –KUL Dependency**

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### Questions :

1. **Remaining questions :** Could we implement directly a registration fees payment system in the Local Committee website in order to avoid transfer fees?
2. **Careful!** We increased substantially our expenses without increasing our revenues... And we have to remember that the financial and legal costs are mostly taken in charge by Louvain ( + Some help for the Conference). We had increased help to GS/T and Grants, we had created Prices and Regional workshop help, but we had decreased our revenues by the complete restitution of the registration fees.
3. **=>** Could we decide some financial priorities related to the President’s priorities?
4. **Do we need employment subvention in order to have an autonomous staff the society in Belgium? In order to be careful to the UCL-KUL dependency?**

June 28<sup>th</sup>, 2017

Olivier Servais, Treasurer

## **Annex IV**

### **Report of the ISSR/ SISR *Social Compass* Editorial Committee**

Chair of the Committee: Peter Beyer

Committee members: Roberto Motta, Inger Furseth, Irene Becci, and Anna Halafoff.

The committee saw to publication the 2017/2 issue of *Social Compass*, in which were published a selection of papers originally given at the 2015 ISSR conference in Louvain-la-Neuve. Of the 21 papers initially submitted after the 2015 conference and sent out for peer review as of the last council meeting (February 2016), 9 were eventually published in the issue. After peer review, these were apportioned among the committee members for the purpose of seeing to the revisions (necessary in all cases) with a view to publication. This process was completed by the end of October 2016, at which time the completed and revised articles were sent to the Social Compass editorial office and the issue has since been published. One additional paper was added to the nine. It consisted of a paper that had been accepted for publication in the corresponding 2015 issue (attendant upon the 2013 conference in Turku), but could not be completed for reasons beyond the author's control. Including it presented no problem because the 9 accepted articles did not take up the total pages allotted to the ISSR for this issue. Of the ten articles thus finally published, 5 were by women and 5 by men; 4 were written in French, and 6 in English.

I would like to thank Anna Halafoff, Irene Becci, Roberto Motta, and Inger Furseth for the excellent work that they have done in their role as committee members. Their contribution has been invaluable.

Peter Beyer

Chair, Editorial Committee of the ISSR

## **Annex V**

### **Warsaw 2019 conference PTT presentation (in attachment)**



Warsaw  
2019

35th Biennial  
ISSR  
Conference

\*Hosting university is a public university founded in 1954 year (as the Academy of Catholic Theology).

\*On 3rd September 1999, the Parliament (Sejm) of the Republic of Poland adopted a resolution on establishing the Cardinal Stefan Wyszyński University in Warsaw (UKSW).

\*UKSW is one of the youngest universities in Poland, but it continues long standing academic traditions, finding its roots at the University of Warsaw.

Our History



Campus Bielany



Campus Młociny

- The Cardinal Stefan Wyszyński University (UKSW) is developing rapidly. It now has **10 faculties and 32 areas of study**. In each area of study it is possible to obtain both a Bachelor's degree and a Master's degree.
- The University also has the right to confer doctorate degrees in twelve disciplines. There is also a possibility of obtaining a post-doctoral degree in six disciplines (theology, canon law, philosophy, psychology, history, sociology). The University educates over 16 000 students.

### At Present Time

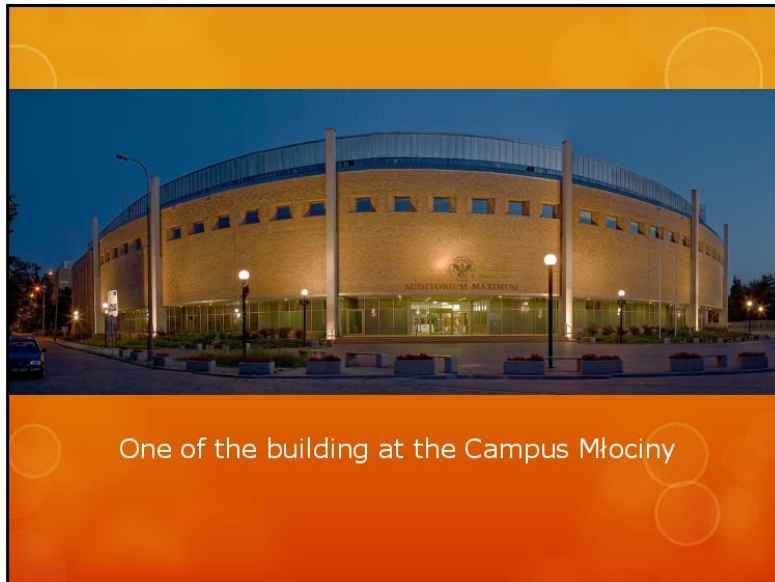
- The UKSW is a public university, and as such is a vital link of the public system of science and higher education in Poland.
- The UKSW is a Catholic university due to its roots and current mission. Thus, the University shows particular concern about the ethical values and respect for humanity, but at the same time is open to working with students and scientists of other views.
- Determines the vision of "a harmonious development of the University in the scope of teaching and educating the best students and graduates, planning and conducting scientific research of world class quality" in relation to the social and economic needs of the Mazovia Region, Poland and Europe.

### Mission and Strategy for the years 2014-2020



- The construction of new buildings has been financed by the Ministry of National Education: it started in April 2003.
- Within the area of the Młociny Campus there is the **Auditorium Maximum** (building no. 21) - the most magnificent and prestigious building, composed of four floors above the ground and one below ground. Its useful floor area exceeds 3.600 m<sup>2</sup> (e.g. a lecture hall seating 600 people, Internet rooms, a bookstore, a restaurant, cloakrooms and the administration offices and general purpose rooms).

### Present of the University (facilities)



One of the building at the Campus Młociny



The Robert Schuman's Lecture Hall

- The largest building on the campus (building no. 23), which has six floors (including one underground floor) and a floor area of nearly 5000 m<sup>2</sup>, was put into service in 2009.
- In this building there are Deans' Offices and Faculty Offices, as well as the lecture rooms for the **Faculty of History and Social Sciences (the Institute of Sociology)**, the Faculty of Christian Philosophy and the Faculty of Biology and Environmental Sciences.

Present of the University  
(The Centre of Education and Researches)





The building no 23 of our Faculty

○ Religions and Postreligions -  
Contemporary  
Shapes and Metamorphoses

**Idea for a Conference theme**

- The letter of support by UKSW, signed by Vice-Rektor for Research and International Cooperation (June 28,2017)
- Central Organizer - Institute of Sociology, Faculty of History and Social Sciences
- Honorable President of Local Committee (15 members of staff and doctorants/students)- Rev. Professor S.H.Zaręba (Dean of Faculty of History and Social Sciences)

Items connected with the full proposal  
of the ISSR Conference in 2019

- Patronage – President of The Republic of Poland
- Ministry of Science and Higher Education (third party founding)
- National Centre of Culture
- Polish Sociological Association (Section of Sociology of Religion)
- Center for Thought of John Paul II
- Institute of Statistics of Catholic Church
- Institute of Philosophy and Sociology, Polish Academy of Sciences (Department of Religious Studies)

Institutional and national partners cooperating  
with Local Committee

○ Enterprises and institutions

- PGNiG
- Bank Pekao S.A.
- Santander Universities
- PLL "LOT"
- Mayor of the Capital City of Warsaw
- District Council of Bielany (Warsaw)
- Marshal's Office of Świętokrzyskie Voivodeship
- Dawtona
- Jeronimo Martins Polska S.A.

Potential sponsors

- **Building no. 21 – Auditorium Maximum** - a large auditorium necessary for the simultaneous translation of plenary sessions and the general assembly; one cafeteria
- Robert Schuman Lecture Hall (no.21) – a large space for installing a **reception** and **secretariat** for inscriptions and other information booths; for **catering** and **exhibiting books**, reviews, folders
- **Office room** (no. 313) in the Faculty of History and Social Sciences (building no. 23), one cafeteria
- **Lecture halls** (buildings no. 21, 23; in all - 35), each one being able to accommodate up to 50 people for the research groups, the theme sessions and others

Venue of Conference – Wóycickiego St. 1/3  
(near the metro Młociny station)

03/07/2017



- Hotels and hostels with good access to Conference venue for over 500 persons
- Proposition gives 11 places with different standards and at different prices (checked by organizers), from 18 to 75 EUR; average price per single, standard room - about 35-40 EUR
- The prices in euro are approximate (1 EUR = 4,25 zł PLN)

## Accommodation in Warsaw

- Polish Airlines LOT (Chopin Airport), potential official airlines of the Conference
- Ryanair (Modlin Airport; the flights in the European Union)
- University Campus - Wóycickiego St. 1/3; access from the city center to the Conference venue by metro (Młociny station) and subsequently by bus (114) to the end of route
- Special, reduced fee tickets in the Warsaw district (may be negotiated by Local Committee with the Mayor of the Capital City of Warsaw)

## Transport



○ **The total approximate cost includes:**

- Coffee break (e.g. beverages, snacks) and „one dish“ lunch per four days (400 – 500 participants) – 16 800 EUR
- Welcome party („Host evening“) in the first day of Conference for 400 persons - 6650 EUR, delivering the guests – 470 EUR
- The second event (Gala dinner) in the centre of Warsaw – co-funded by LC - 6530 EUR; 30 EUR per person; total cost for 300 participants= 15 530 EUR

Catering

- Simultaneous translation (English-French) in 4-hours blocks (4 days of Conference) by two translators
- the total cost - 3530 EUR  
(proposition of Evart company)

Translation

- Free access do 2-3 museums in Warsaw (e.g. National Museum, Museum of Warsaw Uprising, Museum of the History of Polish Jews POLIN) – a matter of National Centre of Culture
- Guided tours in the Old Town, to 30 persons (in English, around 2 hours – 71 EUR, 4 hours – 106 EUR; in French, 2 hours – 83 EUR; 4 hours – 118 EUR)- a matter of LC
- Optional tours (e.g. Museum of King John III Sobieski at Wilanów Palace; The Palace on the Isle (Łazienki) – the matter of conference participants)

### Tourist activities

Income		Expenses	
<i>Item</i>	<i>Euro</i>	<i>Item</i>	<i>Euro</i>
Local funds – sponsors	(5 000)	Catering (lunches, coffee and snacks)	16.800
Subsidies for statutory research	4.700	Welcome Party & Transport	6.650 + 470
Grant of Ministry of Science and Higher Education	10.000	Gala Dinner	15.530
Membership fee	40.000	Conference materials	5.200
Gala dinner fee (30 EUR per person)	9.000	Speakers	7.700
		Conference tour	750
		Translation	3.530
		Staff (main reception)	6.500
<b>Total</b>	<b>63. 700 +(5.000)</b>	<b>Total</b>	<b>63.130</b>

### Budget 2019 – Projections

